

Thursday, 6th September, 2012

- 3615 An ordinary Meeting of Broadwoodwidge Parish Council took place in the Kennick Room at Lakeside at 1900 hours on Thursday, 6th September, 2012. The Chairman, Cllr. Worden, presided. Cllrs. Butler, Crocombe, Perkin, Reynolds and Woodard were present, together with D/Cllr. Watson. C/Cllr. Parsons arrived after the Meeting had closed but was able to talk with Councillors. A member of the public, Shirley Jordan, also attended.
- 3616 ♦ **Apologies for Absence:** Cllrs. Gow, Nobbs and Wonnacott, detained on other business.
- 3617 · Cllr. Reynolds proposed, Cllr. Woodard seconded that their apologies be accepted. **Carried** nem. con.
- 3618 ♦ **Minutes of Previous Meetings:**
- 3619 · All Councillors had received copies of the Minutes of the July Meeting.
- 3620 · Cllr. Reynolds proposed, Cllr. Banbury seconded that the Chairman be authorised to sign the Minutes of the July Meeting, taken as read. **Carried** nem. con.
- 3621 ♦ **Matters Arising from the Minutes of the Previous Meeting** not specifically included under agenda heading below.
- 3622 · Notice Board at the School. Martin Dabek has confirmed he will do this. He is still thinking about the best way to secure the notice board.
- 3623 · The Kellacott Footpath. The clerk confessed he had not done anything about talking to TDC about this, so he was asked again to do so.
- 3624 ♦ **Parish Web Site**
- 3625 · The Chairman reported that the website is almost ready to go live, with all necessary formalities including the constitution in place.
- 3626 · The Management Committee consists of John Worden as chairman, Mark Butler as webmaster and secretary, Derek Gow as Treasurer, and Roddy Crocombe as additional member.
- 3627 · Co-ordinators are Ann Worden and Jane Crocombe. All material for the website will be put through them.
- 3628 · Bankers are Barclays, Launceston.
- 3629 · Content of the site will be organised under various headings e.g. transport, history, family interests, businesses, Parish Council information, etc.m. Links to other sites can be incorporated. Paid advertisements can be included. The website is expected to be self-financing. This includes the £250 p.a. administration fee.
- 3630 · There will be space for *constructive* remarks by email. *Comment moderation* may be employed where considered necessary.
- 3631 ♦ **Standards**
- 3632 · As a result of the work of Cllrs. Woodard and Perkin a draft Code of Conduct proposal will be circulated for Councillors to consider for adoption at the next (Ordinary) Meeting.
- 3633 · It was generally felt that relevant interests of family members of Councillors should be declared in addition to those of spouses. Apart from that, the Code should be as that of Torridge, with subsequent changes to be reviewed.

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3634 ♦ **Neighbourhood Plan**

3635 · At the last Meeting, the Chairman had asked Councillors each to make a list of the matters they would like to see included in our Neighbourhood Plan. This had not been done, so it was decided to postpone the matter until the next (Ordinary) Meeting.

3636 · Unless we produce our own Neighbourhood Plan (which would not be the same as writing a new Parish Plan) we can have no in-built influence on development issues affecting our Parish, which would then be entirely subject to District's Plan. Although a parish neighbourhood plan cannot directly contradict a district plan - and indeed is subject to approval by its district - it can nonetheless have a positive (but not directly negative) influence on how development within the parish may occur.

3637 ♦ **Planning**

3638 · Councillors had a summary of outstanding and recently-completed planning applications, and of headings of applications in neighbouring parishes.

3639 · Comment was passed on the fact that District Planning Department had received both applications in respect of Boldford at the same time, but had sent them to us over a fortnight apart, causing some wasted time by all concerned.

3640 ♦ **Road on the East Side of the Village Green**

3641 · The clerk had received an email from Mr. Nice that the road at the East end of the Village Green is in a bad state of repair.

3642 · It was reported to the Meeting that four Councillors had been to have a look and concluded that the track was in no worse a state than many public minor roads in the West Country.

3643 · In any case, some damage has been and is still being done to the road to the South of the Green by lorries delivering building materials for the conversion of the barn of Church Town Farm. These lorries turn by reversing up the lane to the East of the Green. It would be pointless to effect repairs until the lorries have finished their deliveries. Councillors will then re-assess the matter.

3644 ♦ **Correspondence**

3645 · Councillors had the usual summary.

3646 ♦ **Accounts:**

3647 · Councillors had as usual an up-to-date statement of income and expenditure, together with a (deliberately pessimistic) reforecast for the year.

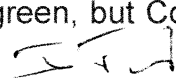
· The clerk reported that the Audit Commission had signed off the 2011 - 12 Accounts without comment.

3648 · We have received the promised £270 from our County Councillor's Locality Fund for the purchase of the dog-waste bin for the Village Green.

3649 · However - probably through confusion by the supplier in double-counting VAT - the price appeared to have been increased.

3650 · Thus authorisation for the cheque for £270 under Amounts to Pay, below, will not be sought until the correct figure has been firmly established.*

3651 · The clerk had always argued for the bin to be green, but Councillors decided they now want a red one.



- 3652 · **Cllr. Butler proposed, Cllr. Reynolds seconded** that the following amounts be paid:
- 3653 · To SWLL: £20, being the hire fee for this room tonight.
- 3654 · To Mr. Dan Genders: £240 (VAT recoverable: £40), in payment of the invoices for cuts of the Village Green on 2nd, 17th, and 30th July, and on 16th and 22nd August.
- 3655 · To Viking Direct: £66.19 (VAT recoverable: £11.03) for stationery.
- 3656 · To the clerk: Expenses since the July Meeting: Mileage: £4.80; Stationery and Equipment: nil; Postage: £4.05; the equivalent of BT telephone rental (two months): £25; Total: £33.85.
- 3657 · **Carried** nem. con.
- 3658 · The visit to HMP Dartmoor to examine the benches which are made there has not yet occurred. Cllr. Perkin promised he would go there before the next Meeting. We are looking for a two-seater to replace one on the Village Green which is damaged, and for a new three-seater. We have been offered monies for these benches from C/Cllr. Parsons Locality Fund.
- 3659 · The clerk asked Councillors to bear in mind that the budget and precept for the financial year 2012 - 13 must be set at the latest by this December.
- 3660 ♦ **School Playing Field**
- 3661 · Before discussion on this subject began, the Chairman asked if there were any declarations of interest. None was forthcoming.
- 3662 · Councillors had been provided with a summary of the position to date. This had also been sent to C/Cllr. Parsons and D/Cllr. Watson, as well as to Belinda Caslake and Carol Burnand, (respectively of the St. Giles and Broadwoodwidge PTFAs).
- 3663 · Two of the original 1979 trustees of the field having discovered that it had been transferred to the St. Giles' PTFA - in their view, incorrectly - had asked the Parish Council to investigate.
- 3664 · Verbal legal advice had been received that, once it knew of the possible irregularity of the transfer, the Council might be held jointly liable if it failed to take up the matter.
- 3665 · The clerk reported that Mrs. Caslake, a trustee of St. Giles' PTFA, had indicated to him in emails that she would be happy to show him** the various Broadwoodwidge PTFA documents he had asked to see, and which he is entitled to examine as the PTFA is / was a public organisation.
- 3666 · After quite a lengthy discussion during which the history of the matter was re-stated from varying points-of-view, Cllr. Perkin said that obviously a mistake had been made by County in conveying the playing field to the trustees of St. Giles-on-the-Heath PTFA without first examining whether those giving instructions had valid authority to do so (even though in good faith); and that this mistake must be corrected.
- 3667 · He asked the Chairman whether he had received in writing the request for the Council to intervene. The Chairman said he had.
- 3668 · The clerk, having stated the importance of not having land about to which title is not absolutely secure, asked that he be authorised to examine the documents (constitution and minutes of the Bww PTFA) which Belinda Caslake had promised to produce**, and then proceed - on behalf of the Council for the 1979 trustees - to seek to have the position rectified.


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- 3669 · Permission was unanimously **agreed**, with the proviso that he be accompanied by Cllr. Butler to examine the papers.
- 3670 ♦ **Any Other Business**
- 3671 · Concern was expressed about developments to the wall by the new occupant of Church House. If he intends to create vehicular access there, it should be borne in mind that the path to the Church gate (the stones covering which had been bought with a grant from the Parish Council) is not a public road.
- 3672 ♦ **Date & Times of Next Meeting:**
- 3673 · An Extraordinary General Meeting on Wednesday, 10th October, 2012, at 1900 hours in the Kennick Room at Lakeside.
- 3674 There being no further business, the Chairman closed the Meeting at 2045 hours.

Footnotes: Not part of the minutes:

*The supplier of the dog-waste bin has confirmed the original total £270 quotation inclusive of our 10% discount for a first order, and VAT. A red bin has accordingly been ordered.

**But so far has not done so, nor answered emails: 16th September, 2012.


10/10/12.