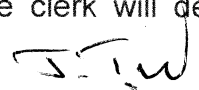


Thursday, 23rd May, 2013

- 3875 The Annual General Meeting of Broadwoodwidge Parish Council took place after the Annual Parish Meeting in the Meldor Room at Lakeside at 1830 hours. The Chairman, Cllr. Worden presided. Cllrs. Crocombe, Perkin, Reynolds, Wonnacott and Woodard were present, together with D/Cllr. Watson. C/Cllr. Parsons had sent apologies by email to the clerk.
- 3876 ♦ **Apologies for Absence:**
- 3877 • Cllrs. Banbury, Butler and Nobbs, detained on other business.
- 3878 • **Cllr. Reynolds proposed, Cllr. Perkin seconded** that their apologies be accepted. **Carried** nem.con.
- 3879 ♦ **Election of Chairman**
- 3880 • **Cllr. Perkin proposed, Cllr. Reynolds seconded** that Cllr. Worden be elected Chairman for another year. **Carried** nem.con.
- 3881 ♦ **Election of Vice Chairman**
- 3882 • Cllr. Reynolds suggested Cllr. Perkin for Vice Chairman, but Cllr. Perkin said he was not willing to stand.
- 3883 • **Cllr. Crocombe proposed, Cllr. Reynolds seconded** that Cllr. Woodard be elected Vice Chairman for a further year. **Carried** nem. con.
- 3884 ♦ **Election of the Planning Committee**
- 3885 • As two Members of the existing Planning Committee were absent, there was some doubt about whether they might be prepared to serve for another year. It was accordingly decided to defer a decision until the Extraordinary Meeting to be held the week after next (see Accounts: Audit, below). The Chairman said he would consult Members on the matter.
- 3886 • Cllr. Reynolds stated she would be happy to return to the Committee if the Council wished.
- 3887 ♦ **Election of the Footpaths Committee**
- 3888 • The decision on this was similarly held over.
- 3889 ♦ **Co-option**
- 3890 • **Cllr. Perkin proposed, Cllr. Reynolds seconded** that Mrs. Joanne Hawken be co-opted as a Member of the Parish Council. **Carried** nem. con.
- 3891 • The Chairman welcomed Cllr. Hawken, who then signed the Declaration of Acceptance of Office, and was presented with a Declaration of Interests form.
- 3892 ♦ **Minutes of the Last Meeting**
- 3893 • All Councillors had been sent a copy of the Minutes of the March Meeting, and the clerk had not been advised of any material disagreement.
- 3894 • **Cllr. Reynolds proposed, Cllr. Crocombe seconded** that those Minutes be approved, taken as read. **Carried** nem. con.
- 3895 ♦ **Matters Arising from the Minutes of the Last Meeting**
- 3896 • The clerk had postponed amending Standing Orders to include one adopting District's Code of Conduct as also our own, because it had been suggested that a further amendment be incorporated giving provision for nomination of a proxy when a Councillor is unable to attend to vote in person.
- 3897 • Members agreed that this was a good idea; and the clerk will devise a wording for submission to the next Meeting.
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- 3898 ♦ **Planning:**
- 3899 · Councillors had the usual summary of ongoing planning applications.
- 3900 · The question of the Development Boundary was again discussed.
- 3901 · In giving our response to Part 3 of the North Devon and Torridge consultation document, the clerk had written in the terms indicated at the March Meeting seeking in particular more flexibility.
- 3902 · It seemed that this had initially been rejected; but a subsequent email to all parishes had expressed willingness to consider a more flexible approach on the part of the two Districts; and the clerk responded that this was indeed what was sought, namely to judge each planning matter more on its individual merits. It was however conceded that it would not be easy to word suitable planning regulations in such a way as to avoid ambiguity and thus complaints.
- 3903 · A copy of all relative correspondence had been emailed or given to Councillors by the clerk; and the Meeting agreed that it would not be necessary to make further representations to TDC at this stage.
- 3904 · Members did not wish to comment to District on the proposal for a 20 metre wind turbine at Franklin Farm in Virginstowe parish.
- 3905 ♦ **First Aid Courses**
- 3906 · In conjunction with St. Giles-on-the-Heath parish, a grant of £514 each has been secured for Parishioners to be trained by St. John's Ambulance; and it is already clear that these courses will be popular.
- 3907 ♦ **Accounts:**
- 3908 · **Audit:** As our internal auditor had recently been heavily involved in Church affairs, he had not had quite enough time to complete the audit in his usual very thorough manner. It was therefore decided to defer signing the external auditors papers until a special Meeting during the week after next.
- 3909 · **Insurance:** After discussion about the cost of cover, the quotation for which had hardly increased from last year's except to include outdoor furniture purchased since then, **Cllr. Woodard proposed, Cllr. Reynolds seconded** that the clerk be authorised to accept the offer from Community First for the year from 1st June, 2013.
- 3910 · **Amounts to Pay:**
- 3911 · **Cllr. Perkin proposed, Cllr Woodard seconded** that the following be paid:
- 3912 · To Community First: £233.25, for insurance, as above.
- 3913 · To D. Genders: £200 (VAT: £40) for cutting the grass on the Village Green on 25th March, 23rd April, and on 7th and 21st May.
- 3914 · To the DALC: £115.69 (VAT recoverable: £14.69), being our membership subscription for the next year.
- 3915 · To Broadwoodwidge PCC: £50.00, being the internal auditor's fee which he donates to St. Nicholas' Church (S. 137).
- 3916 · To Viking Direct: £31.18 (VAT recoverable: £5.20) for stationery.
- 3917 · To South West Lakes Ltd: £60 (VAT recoverable: £10) for the hire of the Meldon Room on 30th April and tonight.
- 3918 · To the clerk: expenses since the March Meeting: Mileage: £17.60; Stationery and Equipment: Nil; Postage: Nil; the equivalent of BT telephone rental for two months: £25; Total: £42.60.

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- 3919 · The clerk reported that, at the November, 2012 Meeting, a payment of £120 plus £24 VAT to the audit Commission had been authorised. He apologised that he had omitted to include the amount in the Minutes of that Meeting. This Minute is to correct that omission.
- 3920 · **Cllr. Reynolds proposed, Cllr. Wonnacott seconded** that, on receipt of an invoice, an amount (not exceeding that available) be paid for the cement base for the new seats on the Village Green, and the attachment of the seats thereto. **Carried** nem. con.
- 3921 · Clerk's Pay:
- 3922 · Standing Orders provide that the clerk's pay should be reviewed annually; and Cllr. Reynolds reminded Members that, when last year's increase was agreed, it had been on the basis that it should be looked at again in the new financial year.
- 3923 · The clerk left the room while the matter was discussed.
- 3924 · **Cllr. Reynolds proposed, Cllr. Wonnacott seconded** that the clerk's pay be increased by £234.76 per annum. **Carried** nem. con.
- 3925 ♦ **Any Other Business:**
- 3926 · Following the discussions at the earlier Annual Parish Meeting, Councillors decided that the Parish Council should write a letter of support to the (true) Trustees of the School Playing Field, the tenor of that letter to be decided at the next (June) Meeting.
- 3927 ♦ **Dates and Times of Next Meetings**
- 3928 · An Extraordinary Meeting on Wednesday, 5th June, 2013; and
- 3929 · The next Ordinary Meeting on Thursday, 25th July, 2013;
- 3930 - both in the Kennick Room at 1930 hours.
- 3931 There being no further business, the Chairman closed the Meeting at 2107 hours.

J. T. Warden