

Thursday 24th April 2014

- 4205 Those in attendance:- Cllr Worden (Chairman), Cllrs Crocombe, Woodard, Hawken, Reynolds, Perkins, Nobbs and Wonnacott.
- 4206 Two members of the public were present:- Mr Steve Beattie and Mrs Deborah Vinnicombe
- 4207 **Apologies for absence:-** Cllrs Banbury, Parsons and Watson.
- 4208 Cllr Perkin proposed and Cllr Woodard seconded that their apologies be accepted.
- 4209 Carried nem.com.
- 4210 **Previous Minutes**
- 4211 No alterations. Accepted by Council in numbered format.
- 4213 Proposed Cllr Woodard, Seconded Cllr Crocombe
- 4213 **Resignation of Cllr Butler**
- 4214 The letter was discussed and agreed that we should follow the usual channels to recruit a new Councillor. Torridge District Council will be informed and a letter written to Cllr Butler to thank him for his services to the Council.
- 4215 **Correspondence**
- 4216 Three letters received by the Council were discussed as follows:
- 4217 1. The Council Insurance renewal had arrived from Community First. The insurance renewal itself being with Zurich. The amount was discussed and compared to that of the previous year (last year £233.25, this year £251.31). It was agreed to renew the insurance with Zurich.
- 4218 Proposed, Cllr Woodard, Seconded, Cllr Reynolds.
- 4219 2. The Council's subscription with the Devon Association of Local Councils is also due for renewal. Again, the differences in amounts from last year to this was discussed (£115.69 last year and £117.04 this year) and also the benefits of belonging to the association. It was agreed that the advice which could be garnered from the association made affiliation worthwhile and it was agreed to renew the subscription.
- 4220 Proposed, Cllr Woodard, Seconded Cllr Reynolds
- 4221 3. All Councils had received a letter from Torridge District Council on the importance of replying to planning applications within the specified 21 day consultation period. The letter was discussed and it was agreed that we respond (with a copy to David Green) stating that:

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- 4222 • We often receive planning applications late and would appreciate them within 3 days of receipt at Torridge.
- 4223 • The Council would appreciate 21 days on receipt of the letter with us, rather than the date of the letter.
- 4224 • That due to us being a scattered rural parish it was difficult to hold more planning meetings than we already were.
- 4225 • That we often held on to planning applications to make a meeting worthwhile, as the Council can only discuss what is on the planning meeting notice and often a meeting will be arranged and further applications will come in during the 4-5 day notice period.
- 4226 **Planning**
- 4227 Three planning applications received by the Council were discussed:
- 4228 4. Torridge Ref: 1/0257/2014/FUL – Higher Fernhill Farm. The application for a new shelter to be built over an existing holding area was discussed.
- 4229 Agreed to Support application
- 4230 5. Torridge Ref: 1/0162/2014/FUL – Roadford Lakes Country Park. The application for solar panels on land adjoining the reservoir was discussed. Issues raised were that the field was originally to be used for events only, who would be using the power from the panels, would they be visible from the new holiday village and also fencing for safety reasons.
- 4231 Agreed to Support the application subject to a condition that the site be fenced off.
- 4232 6. Torridge Ref: 1/016/2014/LBC. Aubrey Cottage, 4 Church Terrace. Mrs Deborah Vinnicombe, immediate neighbour, spoke of her concerns on the application for replacement windows to front elevation and reinstatement of openings to rear elevation. The application was discussed, including the completeness and honesty of the information supplied by the applicant. Also discussed was the nature of the works in relation to its grade II listed status and also the affect larger openings to the rear elevation would have on both the privacy of the churchyard and the bat population that lived there.
- 4233 Agreed to recommend refusal at this point due to incomplete plans. But also on the grounds that the privacy of the churchyard will be affected, the wildlife will be effected and primarily that the works will have a detrimental effect on both the listed property and the terrace as a whole.

J.S.W

4234 The Chairman then brought up the matter of major works that had been started on land owned by Mr Mark Osborne. Jenny Pine of Torridge District Council had been informed and it was agreed that the Council's concerns should be forward to Torridge District Council.

4235 **Highways**

4236 The Chairman Cllr Worden gave the Council an up-date on the issue from the recent MCTI meeting. His views were that the stance of Devon County Council had not altered since Cllr Barry Parsons addressed the Council at the last meeting. He confirmed that the County Council has now implemented a coding system for roads in Devon being:

4237 Red – No action to be taken

4238 Orange – C & B roads – action to be taken when money becomes available

4239 Green – A roads – to receive priority treatment.

4240 The issue of local roads were discussed, including pot holes being described as too big to fill by Council employees and the roads in the parish which were deteriorating or becoming impassable. Cllr Woodard reiterated his sentiments from the previous meeting that money from other Council pots should be able to be transferred to where they were needed.

4241 It was agreed to discuss this issue again at the Annual General Meeting in May, at which Cllr Barry Parsons would be present and also the leader of Torridge District Council.

4242 A letter received by the Council from Mr and Mrs Nice regarding the road adjacent to the Village Green was read out by the Chairman. The issue of re-tarmacking the road was discussed and it was suggested that this would cost between £7,000 and £10,000. It was also mentioned that tarmacking this stretch might make water run off an issue for Church Barn. Cllr Worden mentioned that he had discussed the issue with the chairman in situ when the Village Green was registered and he believed that the road was not registered to the Council at that time.

4243 It was agreed that this matter be postponed until the next meeting. In the meantime, Cllr Woodard would check with Land Registry as to the ownership of the road and also contact Mr and Mrs Nice to explain the matter was being investigated.

4244 **School Playing Field**

4245 Up-date from Cllr Worden: Two new members were recently enrolled at a meeting of the Broadwoodwidge Community Fund. An application will be submitted shortly to become a charitable trust.

4246 **Grass Cutting of Village Green**

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- 4247 The meeting was informed that Dan Genders, who cuts the grass on the village green, had been approached and was happy to continue this year at the same rate as last year.
- 4248 It was also discussed that when cutting the grass outside Church Cottage, Mr Genders needs to use a strimmer due to the flower tubs placed there. It was agreed that this would be discussed with the owners of Church Cottage and they be asked to remove the tubs, so that a mower could be used.
- 4249 **Previous Clerks Computer**
- 4250 The meeting was informed that the information from the previous Clerk's computer would soon be transferred to the new Clerk.
- 4251 **Following amounts to be paid:-**
- 4252 £130.00 to SWLT – Proposed Cllr Perkins, Seconded Wonnacott
- 4253 Clerks Expenses - £15.40 for telephone line rental and & £67.50 for mileage. Proposed Cllr Perkins, Seconded Cllr Reynolds
- 4254 The Clerks wages were agreed at £179.48 per month and that a standing order be drawn up for this amount.
- 4255 **Accounts/Audit**
- 4256 Cllr Worden and the Clerk informed other Councillors that the end of year submission to HMRC had been completed and a new online account for PAYE set up.
- 4257 The meeting was also informed that the audit forms from Grant Thornton had arrived and that the notices had been posted for elector's rights. The new Clerk confirmed that the previous Clerk had kept database records up-to-date and had provided her with a file of invoices and receipts. An appointment had been made with Mr Arthur Hannaford for Tuesday 6th May to go through the accounts and audit together as this would help the new Clerk learn what was needed for subsequent years.
- 4258 **Any other business**
- 4259 Cllr Worden informed the meeting that Launceston College's Science Department would be visiting the solar park shortly.
- 4260 Meeting closed at 8.40pm.

A handwritten signature in black ink, appearing to be 'S. T. Worden', is located at the bottom right of the page.